

# LEARNING MENTOR

£ Funding Band: 8 (£5,000)
🕒 Duration: 12 months
📊 Level: 3
★ LARS: 403
🏷️ Standard N°: ST0148

## 1. THE APPRENTICESHIP

Mentoring is – and has been for centuries – the foundation of vocational training and apprenticeships, yet this standard is the first formal recognition of this role. Nowadays, mentoring takes place in all parts of the Education and Training Sector and staff-development contexts. Within the Learning Mentor apprenticeship, Apprentices will support learners of all ages and all levels to develop within a new work role. These learners may be Apprentices themselves, trainees or new recruits (ranging from young entrants to new CEOs) in the workplace or in any vocational learning environment.





Learning Mentor Apprentices will have sector-specific experience and qualifications, as determined by their Employer or professional body, which they will use to guide and advise those who are less experienced and new to a work role. The Learning Mentor is, therefore, a ‘dual professional’ having both up-to-date knowledge and skills in a specialist vocational or subject area, together with the generic skills necessary to support learners.



**“**  
**WE ARE HERE**  
**TO HELP**  
**APPRENTICES**  
**BEE WHAT THEY**  
**WANT TO BEE**

## 2. ON-PROGRAMME

The Apprentice must have completed all on-programme elements in order to begin End-Point Assessment:

 <b>Level 1 Safeguarding</b>	 20% <b>Off-the-Job Training</b>
 <b>Functional Skills*</b> Level 2 English and Maths	 <b>Showcase Portfolio</b> with Mapping and Tracking Form

## 3. GATEWAY

In order to enter the Gateway phase, the Apprentice will need to have achieved all the relevant Knowledge, Skills and Behaviours set out in the Apprenticeship Standard. After a meeting between the Apprentice, Employer and Training Provider, it will be the Employer’s decision to place an Apprentice through End-Point Assessment.

The Apprentice must have completed all on-programme elements in order to begin End-Point Assessment.

### Resources

Training Qualifications UK has developed a range of resources for this Apprenticeship Standard to help the On-Programme Assessor and Apprentice to understand and complete Gateway and each End-Point Assessment component.



### Functional Skills\*

All Level 3 or higher Apprenticeship Standards require the Apprentice to have successfully completed Level 2 Functional Skills in both English and maths qualifications (or equivalent) in order to progress through Gateway to undertake End-Point Assessment.

As an End-Point Assessment Organisation (EPAO), Training Qualifications UK is required to see evidence of an Apprentice completing the relevant Functional Skills qualification assessments where necessary in order to verify Gateway requirements have been met. To find out what evidence Training Qualifications UK will accept for this Apprenticeship Standard, see our **Level 3 or Higher Apprenticeship Functional Skills guidance** on Verve EPA under the Support Materials.

## 4. END-POINT ASSESSMENT

The synoptic End-Point Assessment will consist of **two** components. In order to pass the apprenticeship, the Apprentice is required to pass each component:



### Learning Mentor Observations

Two genuine mentoring sessions will be observed by the End-Point Assessor. Each session must involve different learners being mentored. Each observation will last 60 minutes (+10% variance), creating a total observation time of 120 minutes (+10% variance).

A question and answer session lasting no longer than 12 minutes will take place after the second observation.

The assessment is scored out of 32 points with a x2 weighting applied, and represents 64% of the overall apprenticeship grade.

★ Distinction, Pass



### Professional Discussion

The Professional Discussion is a two-way discussion between the Apprentice and their End-Point Assessor. The questions will be based on the Showcase Portfolio submitted at Gateway, to confirm examples of how the relevant Knowledge, Skills and Behaviours have been met during the apprenticeship.

The Professional Discussion will last 60 minutes (+10% variance).

The assessment is scored out of 36 points and represents 36% of the overall apprenticeship grade.

★ Distinction, Pass

## 5. GRADING

Once the **two** assessment components are completed, the Apprentice will be provided with an overall grade for their apprenticeship using the following grading table:

Total Score	GRADE
77 or below	Fail
78-89	Pass
90-100	Distinction

## 6. APPRENTICESHIP CERTIFICATION

Once the End-Point Assessor verifies the Apprentice has successfully completed all the End-Point Assessment components, Training Qualifications UK will initiate the certification process. Working with the Education & Skills Funding Agency, we will ensure the Apprentice receives their certificate in recognition of completing their apprenticeship.

**Progression:** The Learning Mentor could progress further within their vocation specialism and/or into roles involving assessment and coaching of vocational learners. They may be eligible to progress to a full teaching role within an education and training provider organisation.

## 7. OCCUPATIONAL COMPETENCE

The successful Learning Mentor will be equipped to support the development of learners through practical, technical and/or pastoral support and guidance.

“WE PROVIDE QUALIFICATIONS THAT MEET THE NEEDS OF LEARNERS AND EMPLOYERS

### Why choose Training Qualifications UK?

We're an End-Point Assessment Organisation for the 21st Century. While some are happy with traditional methods, we look for new ways of working to push the industry, our customers and their Apprentices forwards. We do this with a personalised approach to account management built around your needs, quick and responsive service that aims to respond to enquiries within 24 hours, and innovation that delivers efficiency through technology.

### With us, you'll get:

1. Expert, tailored End-Point Assessment support
2. Assessor and Apprentice learning resources
3. Access to our straightforward Apprentice management system, Verve EPA
4. A clear and fair pricing structure
5. Marketing and social media support to share your success

### More Information

For more information on this Apprenticeship Standard, visit [The Institute for Apprenticeships](https://www.tq.uk). Already working with Training Qualifications UK? Contact your dedicated Client Relationship Officer to find out more about this Standard and others. If you're new to Training Qualifications UK, you can get in touch through the below channels.

☎ 03333 583 344 @ epasupport@tq.uk.org 🏠 epa.tq.uk.org 📱 📧 📺 📷