

# ASSESSOR COACH

£ Funding Band: 10 (£7,000) 🕒 Duration: 15 months 📊 Level: 4 ★ LARS: 401 📄 Standard N°: ST0146

## 1. THE APPRENTICESHIP

The Assessor Coach is a dual professional, using their up-to-date professional knowledge and skills to support vocational and professional development across the formal Education and Training Sector as well as in any employer setting, and at any level. They may, for example, coach and assess apprentices, trainees or new recruits (ranging from young entrants, to new CEOs) in the workplace, commensurate with their own level of experience and qualifications, as required by their employer or their sector.

Assessor Coaches teach and assess vocational learners, usually on a one-to-one basis, in a range of learning environments. Coaching skills involve complex communication techniques to actively listen, provide feedback and to engage learners in planning their individualised learning programme. These skills are also integral to assessing learners' competence in-relation to work-related/industry standards and life skills.



“  
**WE ARE HERE  
TO HELP  
APPRENTICES  
BEE WHAT THEY  
WANT TO BEE**”

## 2. ON-PROGRAMME

The Apprentice must have completed all on-programme elements in order to begin End-Point Assessment:



**Level 1 Qualification in Safeguarding (RQF)**



20%  
**Off-the-Job Training**



**Functional Skills\***  
Level 2 English,  
Maths and ICT



**Showcase Portfolio**  
with Mapping and  
Tracking Form

### Functional Skills\*

All Level 3 or higher Apprenticeship Standards require the Apprentice to have successfully completed Level 2 Functional Skills in both English and maths qualifications (or equivalent) in order to progress through Gateway to undertake End-Point Assessment.

## 3. GATEWAY

In order to enter the Gateway phase, the Apprentice will need to have achieved all the relevant Knowledge, Skills and Behaviours set out in the Apprenticeship Standard. After a meeting between the Apprentice, Employer and Training Provider, it will be the Employer's decision to place an Apprentice through End-Point Assessment.

The Apprentice must have completed all on-programme elements in order to begin End-Point Assessment.

### Resources

Training Qualifications UK has developed a range of resources for this Apprenticeship Standard to help the On-Programme Assessor and Apprentice to understand and complete Gateway and each End-Point Assessment component.



As an End-Point Assessment Organisation (EPAO), Training Qualifications UK is required to see evidence of an Apprentice completing the relevant Functional Skills qualification assessments where necessary in order to verify Gateway requirements have been met. To find out what evidence Training Qualifications UK will accept for this Apprenticeship Standard, see our **Level 3 or Higher Apprenticeship Functional Skills guidance** on Verve EPA under the Support Materials.

## 4. END-POINT ASSESSMENT

The synoptic End-Point Assessment will consist of **two** components. In order to pass the apprenticeship, the Apprentice is required to pass each component:



### Assessor Coach Observations

The End-Point Assessor will observe the Apprentice in two coaching sessions. Each session must involve different learners taking part in a genuine mentoring session. Simulation or roleplay is not permitted.

Each observation will last 60 minutes, for a total observation time of 120 minutes (+10% at the End-Point Assessor's discretion.)

After the observations there will be a question and answer session lasting no more than 12 minutes. Questions may test any criteria that did not occur naturally during the observation, or clarify practice which did occur.

The Observations will be scored out of 42 points with a x2 weighting applied and represents 70% of the overall grade.

★ **Distinction, Pass or Fail**



### Professional Discussion with Showcase Portfolio

The Professional Discussion is a structured, two-way discussion between the Apprentice and their End-Point Assessor.

Questions asked will relate to the Showcase Portfolio submitted by the Apprentice at Gateway.

The Professional Discussion will last 60 minutes (+10% at the End-Point Assessor's discretion).

The Professional Discussion will be scored out of 36 points and represents 30% of the overall grade.

★ **Distinction, Pass or Fail**

## 5. GRADING

Once the **two** assessment components are completed, the Apprentice will be provided with an overall grade for their apprenticeship using the following grading table:

Combined Score	Overall Grade
85 or below	Fail
86 - 101	Pass
102-210	Distinction

## 6. APPRENTICESHIP CERTIFICATION

Once the End-Point Assessor verifies the Apprentice has successfully completed all the End-Point Assessment components, Training Qualifications UK will initiate the certification process. Working with the Education & Skills Funding Agency, we will ensure the Apprentice receives their certificate in recognition of completing their apprenticeship.

**Progression:** Successful Apprentices may be eligible to progress into a full teaching role within an education and training provider organisation.

## 7. OCCUPATIONAL COMPETENCE

Successful Apprentices are qualified to support learners' development of vocational competence and all the wider skills that relate to employability and professionalism.

**“WE PROVIDE QUALIFICATIONS THAT MEET THE NEEDS OF LEARNERS AND EMPLOYERS”**

### Why choose Training Qualifications UK?

We're an End-Point Assessment Organisation for the 21st Century. While some are happy with traditional methods, we look for new ways of working to push the industry, our customers and their Apprentices forwards. We do this with a personalised approach to account management built around your needs, quick and responsive service that aims to respond to enquiries within 24 hours, and innovation that delivers efficiency through technology.

### With us, you'll get:

- 1.** Expert, tailored End-Point Assessment support
- 2.** Assessor and Apprentice learning resources
- 3.** Access to our straightforward Apprentice management system, Verve EPA
- 4.** A clear and fair pricing structure
- 5.** Marketing and social media support to share your success

### More Information

For more information on this Apprenticeship Standard, visit [The Institute for Apprenticeships](#). Already working with Training Qualifications UK? Contact your dedicated Client Relationship Officer to find out more about this Standard and others. If you're new to Training Qualifications UK, you can get in touch through the below channels.

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